

**TPO Technical Committee Minutes**  
**July 11, 2017**  
**9:00 a.m.**  
**Small Assembly Room**  
**City County Building**  
**400 Main Street**  
**Knoxville, TN**

The Knoxville Regional Transportation Planning Organization (TPO) Technical Committee met on July 11, 2017 at 9:00 a.m. in the Small Assembly Room of the City County Building in Knoxville, TN. Chair Kathryn Baldwin presided and called the meeting to order. It was determined that there was a quorum. Committee members were asked to introduce themselves.

*Kathryn Baldwin	City of Oak Ridge
*Brian Boone	City of Maryville
*Don Brown	ETDD, <i>for Terry Bobrowski</i>
*Rich DesGroseilliers	Lakeway Area MTPO
*Deanna Flinchum	Knoxville Commuter Pool
*Gerald Green	Metropolitan Planning Commission
*Jim Hagerman	City of Knoxville
*Jerome Joiner	TDOT Region 1
*Chico Messer	Blount County
*Jeff Ownby	Sevier County
*Jeremy Pearson	City of Alcoa, <i>for Andrew Sonner</i>
*Cindy Pionke	Knox County
*Jack Qualls	City of Loudon and Loudon County
*Melissa Roberson	Knoxville Area Transit
*Blake Sartin	Metro Knoxville Airport Authority
*Darryl Smith	Town of Farragut
TPO Staff	
Partner Agency Staff	
Members of the Public	
<b>*voting members</b>	

**1. Motion to Approve June 13, 2017 TPO Technical Committee Minutes**

**Item Summary:** Approval of the June 13, 2017 TPO Technical Committee Minutes.

**A Motion was made by Cindy Pionke and seconded by Gerald Green to approve the June 13, 2017 TPO Technical Committee Minutes. The Motion carried unanimously.**

**2. Motion to Recommend Approval of a Resolution to Amend the FY 2017-2020 Transportation Improvement Program (TIP)**

**Item Summary:** Staff recommends approval.

**Discussion:** Elizabeth Watkins reviewed the proposed amendments, one adding the Duck Pond Walking and Bike Path Phase 2 project for construction and renovation of a multiuse path in conjunction with other phases of the project in the City of Alcoa, and although it is going before the IAC staff believe the project to be exempt from air quality conformity. A second project is adding additional funds to an existing TDOT project involving improvements to Chapman Highway (SR-71) in Sevier County, primarily reflective of higher than anticipated estimates.

**A Motion was made by Jeff Ownby and seconded by Jack Qualls to recommend approval of a Resolution to amend the FY 2017-2020 Transportation Improvement Program (TIP). The Motion carried with Gerald Green voicing opposition to recommending approval of an Amendment to TIP for project 17-2014-033.**

**3. Motion to Recommend Approval of a Resolution to Adopt the Draft FY 2018-2019 Transportation Planning Work Program (TPWP)**

**Item Summary:** TDOT, FHWA and FTA have approved the Work Program for consistencies with state and federal regulations. Staff recommends approval. The Draft FY 2018-2019 Transportation Planning Work Program can be found here:  
<http://www.knoxtrans.org/news/2017/133/Draft-Knoxville-Regional-TPO-FY-2018-2019-TPWP-6.27.17.pdf>

**Discussion:** Jeff Welch noted the program outlines the proposed activities for the TPO and our local, state and federal planning partners for the next 2 years, beginning October 1, 2017 and going through to September 30, 2019. This 2-year Program is updated annually. There was no discussion.

**A Motion was made by Blake Sartin and seconded by Gerald Green to recommend approval of a Resolution to adopt the Draft FY 2018-2019 Transportation Planning Work Program (TPWP). The Motion carried unanimously.**

**4. Presentation on L-STBG Obligations and FY2017-2020 Transportation Improvement Program Status Update**

**Item Summary:** Staff will report on FY2017Q3 Local-Surface Transportation Block Grant obligations and general status update of projects in the FY2017-2020 TIP.

**Discussion:** Elizabeth Watkins reviewed the report noting their purpose is to share obligations progress on our regional projects with members of the Technical Committee and Executive Board as well as to measure efficacy of programming policies. She touched on the FY 2017 L-STBG forecast also reviewing multiple reasons timely obligation of federal funds benefits our region. She then touched on the progress of obligating FY 2017 TAP funds and closed with a brief review of FY2017Q3 adjustments. The presentation is available online and can be found here:  
<http://www.knoxtrans.org/meetings/agendas/tech/jul17/TIP-update.pdf>

**5. Presentation on 2016 Travel Time Reliability Report**

**Item Summary:** This presentation will provide an overview of various travel time and congestion-related statistics for the year 2016 on the National Highway System roadways within the Knoxville Region. This information will help prepare the TPO to respond to new performance management requirements under the FAST Act for congestion reduction and system reliability. The research for this report was conducted under a grant from FHWA as part of the 2nd Strategic Highway Research Program (SHRP2) in conjunction with TDOT.

**Discussion:** Mike Conger introduced Richard Margiotta with Cambridge Systematics, Inc. Mr. Margiotta began with a brief overview of the project and the history of measuring congestion, noting the main purpose of these grants is to implement the research products from SHRP2.

He then explained travel time reliability and the measure of congestion in general, detailing data collected for the Knoxville region over 3 years, 2014-2016. The presentation was followed by a question and answered period. The presentation is available online and can be found here: <http://www.knoxtrans.org/meetings/agendas/tech/jul17/Travel Time.pdf>

## 6. Presentation on Corridor Management Agreements

**Item Summary:** The purpose of these CMAs is for multiple jurisdictions and agencies to collaborate on the development, management, and operation of a highway corridor and preserve and enhance the long-term value of the asset for both the state and local communities.

**Discussion:** Trey Joiner reviewed the purpose and value of Corridor Management Agreements touching on the CMA process and their multiple strategies, each having specific objectives. He stressed this is a collaborative process that builds on existing plans and programs and establishes specific goals, strategies and actions that will effect change over time. Any member jurisdiction interested in exploring development of a CMA is welcome to contact him. The presentation is available online and can be found here:

<http://www.knoxtrans.org/meetings/agendas/tech/jul17/CMA.pdf>

## 7. Other Business

- Executive Board meeting Wednesday July 26, 2017 at 9:00 a.m. in the Small Assembly room of the City County Building.
- Technical Committee meeting Tuesday, August 8, 2017 at 9:00 a.m. in the **Main Assembly** room of the City County Building. *Please note the room change.*
- KAT has been awarded the 2017 Outstanding Public Transportation System Achievement Award for Small Transit Systems, a national distinction given out by the American Public Transportation Association to recognize public transit systems that have made significant improvements in recent years. Melissa Roberson noted KAT will be celebrating this award with activities throughout the year.
- Tennessee Department of Transportation's (TDOT) Long Range Planning Division will be hosting an informational webinar for applicants interested in applying for the 2017 Congestion Mitigation and Air Quality Improvement (CMAQ) program call for proposals. The webinar will take place on July 13th, 2017 from 2:00 – 3:00 CTD. Letters of Intent are due July 21, 2017. See the following link for more information, to register for the webinar and to locate webinar information: <https://www.eventbrite.com/e/cmaq-webinar-101q-and-a-tickets-35761151567>.
- TDOT's Local Programs Development Office has developed an online grants management software program called TDOT eGrants. This program will allow city/county employees, consultant firms, auditors, MPOS, and others to submit and view documents, exchange information, track project schedules and budgets, and report out on programs and projects. There will be 2 opportunities locally to attend a training session: Monday, July 10<sup>th</sup> or Monday, July 17<sup>th</sup>. Training will be held at TDOT's Region 1 Auditorium, located at 7345 Region Lane in Knoxville, TN, 37914. Both sessions will begin at 12:30 PM CDT/ 1:30 PM EDT and will last 2 ½ hours. To register reply to [Local.PROGRAMS@tn.gov](mailto:Local.PROGRAMS@tn.gov) with your 1) name, 2) agency, 3) which day you want to attend, and 4) which regional location you will be attending. After registering, you will receive a confirmation email.

- TDOT's Research Office is responsible for managing TDOT's transportation research program and initiatives and is tasked with enhancing and improving the state's transportation system through high quality research. This office maintains an extensive amount of information on past research projects, the majority of which can be categorized into 4 major topics: Pavement and Maintenance, Environment and Planning, Traffic and Safety and Construction and Structures. The website is located here:  
<https://www.tn.gov/tdot/topic/longrange-research>
- Kathryn Baldwin introduced Kelly Cottrell, a new planner with the City of Oak Ridge.
- Jeff Welch noted that Kathryn Baldwin is retiring from the City of Oak Ridge at the end of the month and will be stepping down from the Technical Committee effective today. Ms. Baldwin shared her future plans.
- Jeff Welch noted elections will be held for Chair and Vice Chair at the next Technical Committee meeting.

**8. Public Comment**

There was no public comment.

**9. Adjournment**

There was no further business and the meeting was adjourned.